**Voter Responsibilities**

F.S. 101.031(2)

Each registered voter in this state should:

1. Familiarize himself or herself with the candidates and issues.
2. Maintain with the office of the supervisor of elections a current address.
3. Know the location of his or her polling place and its hours of operation.
4. Bring proper identification to the polling station.
5. Familiarize himself or herself with the operation of the voting equipment in his or her precinct.
6. Treat precinct workers with courtesy.
7. Respect the privacy of other voters.
8. Report any problems or violations of election laws to the supervisor of elections.
9. Ask questions, if needed.
10. Make sure that his or her completed ballot is correct before leaving the polling station.

**NOTE**

Failure to perform any of these responsibilities does not prohibit a voter from voting.

**Voter’s Bill of Rights**

F.S. 101.031(2)

Each registered voter in this state has the right to:

1. Vote and have his or her vote accurately counted.
2. Cast a vote if he or she is in line at the official closing of the polls in that county.
3. Ask for and receive assistance in voting.
4. Receive up to two replacement ballots if he or she makes a mistake prior to the ballot being cast.
5. If his or her registration or identity is in question, ask for and receive a provisional ballot.
6. Written instructions to use when voting, and, upon request, oral instructions in voting from elections officers.
7. Vote on a voting system that is in working condition and that will allow votes to be accurately cast.

**2022 Municipal Election**

Registration Deadline: Monday, March 21st
Early Voting Dates: Monday April 11th – Friday April 15th
Early Voting Times: 8AM-5PM
Election Day: Tuesday, April 19th
Election Day Time: 7AM–7PM

**2022 Municipal Runoff Election**

(If necessary)

Registration Deadline: Monday, April 18th
Early Voting Dates: Monday May 9th – Friday May 13th
Early Voting Times: 8AM-5PM
Election Day: Tuesday, May 17th
Election Day Time: 7AM–7PM

**2022 Primary Election**

Registration Deadline: Monday, July 25th
Early Voting Dates: TBD
Early Voting Times: TBD
Election Day: Tuesday, August 23rd
Election Day Time: 7AM–7PM

**2022 General Election**

Registration Deadline: Tuesday, October 11th
Early Voting Dates: TBD
Early Voting Times: 7AM–7PM
Election Day: Tuesday, November 8th
Election Day Time: 7AM–7PM

---

**2022 Voter’s Guide**

Supervisor of Elections
Mark Andersen

830 W. 11th Street
Panama City, FL 32401
Tel: 850-784-6100
Fax: 850-784-6141
www.bayvotes.org
Email: Registration@bayvotes.org

15004 E REV V 12/15/21 1S-2.033
**HOW TO REGISTER**
- Complete all required blocks (per instructions) on the Florida Voter Registration Application.
- Applications are available at government offices, public assistance offices, libraries, Department of Motor Vehicles, or a printable version may be obtained through our website at www.bayvotes.org.

**REGISTER BY MAIL**
- Applications may be mailed or delivered to the Supervisor of Elections Office at least 29 days before each election.
- If you are registering for the first time in Florida and are mailing your application, you must submit a copy of a valid and current Florida I.D., one of the following exemptions apply:
  - You are 65 years or older.
  - You have a permanent or temporary disability.
  - You are active duty military or Merchant Marine and are absent from the county on Election Day or are a spouse or a dependent of a member of the armed services or Merchant Marine and absent from the county on Election Day.
  - You are currently residing outside the United States, but are eligible to vote in Florida.

**CHANGES IN YOUR REGISTRATION**
- It is the responsibility of the voter to keep your address current with the Supervisor of Elections Office. If you move to another state, you must register again with that state.
- Be sure to notify the Supervisor of Elections Office if you have a name change, an address change, or if you would like to change your party affiliation.
- It is critical to keep your signature updated with my office. If your current signature does not match my office file, your absentee ballot(s) and/or petition(s) will be rejected.

**WHERE TO VOTE**
Your polling location is listed on your Voter Information Card or may be obtained through our website at www.bayvotes.org

**POPPING PLACES**
- Election Day Polling places are open at 7:00 a.m. and remain open until everyone has voted who was in line to vote at 7:00 p.m.
- You must vote in the precinct where you live. Any location updates are mailed to you on a Voter Information Card.

**PHOTO AND SIGNATURE I.D.**
- You are required to present photo and signature I.D. before voting.
- If you do not have photo and signature I.D., you will be able to vote by provisional process.
- Your Voter Information Card is not acceptable I.D. for voting purposes.

**APPROVED I.D. (F.S. 101.043)**
- Florida Driver’s License
- Florida I.D. card issued by the DHSMV
- U.S. Passport
- Debit or Credit Card
- Military I.D.
- Student I.D.
- Retirement Center I.D.
- Neighborhood Association I.D.
- Public Assistance I.D.
- Veteran health identification card issued by the U.S. Department of Veterans Affairs
- A license to carry a concealed weapon or firearm issued pursuant to s. 790.06
- Employee I.D. card issued by any branch, department, agency, or entity of the Federal Government, the state, a county, or a municipality.

**NOTE**
If the picture identification does not contain the signature of the elector, an additional identification that provides the elector’s signature shall be required.

**TO REQUEST A VOTE BY MAIL BALLOT**
- A Vote by Mail Ballot may be requested for a specific election or for all elections through the next 2 regularly scheduled general elections.
- The request may be made in person, by mail, by telephone, or by e-mail. ONLY a voter or a designated member of his or her immediate family or legal guardian may request Vote by Mail Ballot for the voter.
- Immediate family means the spouse, parent, child, grandparent, grandchild, or sibling of the voter or the voter’s spouse.
- A request for a vote-by-mail ballot to be mailed to a voter must be received no later than 5 p.m. on the 10th day before the election by the supervisor. The supervisor shall mail vote-by-mail ballots to voters requesting ballots by such deadline no later than 8 days before the election.
- Request must include the voter’s name, address, date of birth, and the voter’s signature (written requests only).
- If the voter has designated an immediate family member to request the ballot for him or her, the designee must also provide his or her own name, address, relationship to the voter, state issued ID, such as a Driver’s License, and signature (written requests only).
- Vote by Mail ballots must be returned to the Supervisor of Elections Office no later than 7:00 p.m. on Election Day in person or by mail.

**IMPORTANT**
You must update any address changes with this office. Vote by Mail Ballots cannot be forwarded. If they are returned as undeliverable, all subsequent requests will be cancelled.

**HOW TO VOTE**
Each precinct will consist of one Ballot Counting System (DS200) and one Express Vote System, accessibility for all voters as needed.

**BALLOT COUNTING SYSTEM (DS200)**
After the ballot is marked, the voter feeds paper ballot into the ballot counting system, which reads and tabulates the ballot.

**Easy As One, Two, Three**
1. Voter inserts blank ballot card into Express Vote System.
2. Voter makes and verifies their selections.
3. Voter feeds paper ballot into ballot counting system.

**BALLOT MARKING EXAMPLES:**

**Correct:**

**Incorrect:**

**CLOSED PRIMARY**
- Florida is a closed primary state.
- In the Primary Election, you will be able to vote only for the candidates whose party affiliation is the same as yours and for non-partisan races.
- If a partisan race will be decided in the primary, everyone will vote in that race. This is known as a “Universal Primary Contest.”