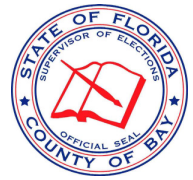




Supervisor of Elections
Mark Andersen
Bay County



Phone: 850-784-6100
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Cell: 850-819-6933

830 W. 11th Street
Panama City, FL 32401

baysuper@bayvotes.org
www.bayvotes.org

From: Mark Andersen, Supervisor of Elections

Subject: Poll Watchers requirements (Florida Statute 101.131)

The CANDIDATE /POLITICAL PARTY/POLITICAL COMMITTEE has the responsibility of designating each individual to serve as a Poll Watcher in upcoming elections, if desired. Once the CANDIDATE /POLITICAL PARTY/POLITICAL COMMITTEE has received a signed form (see attached) and authorized the form with his/her signature, the CANDIDATE /POLITICAL PARTY/POLITICAL COMMITTEE must submit it to this office for approval.

At the polling place, Poll Watchers will be allowed to arrive once and leave once on election day or provide a planned schedule for the Polling Place Clerk to expect.

ONLY ONE POLL WATCHER PER ORGANIZATION PER PRECINCT/EARLY VOTING SITE WILL BE AUTHORIZED.

Every Poll Watcher will be required to show picture identification to the Clerk of the precinct to verify that he/she is the approved Poll Watcher.

Attached are **Guidelines for Poll Watchers** and **Appointment of Poll Watcher** forms.

One form (page 3 of 3) for each individual **MUST** be properly completed and returned to this office by the deadline in order to serve as a Poll Watcher.

POLL WATCHER REQUEST GUIDELINES AND DEADLINES (F.S. 101.131 Watchers at polls):

EARLY VOTING - All Early voting Sites:

All forms **MUST** be returned to this office at **least 14 days BEFORE** Early Voting begins. Postal delays will not be an issue or reason to extend the requirement deadline. Please use and copy page 3 as a form to aid in organization while accomplishing the request.

ELECTION DAY – All polling place voting sites

All forms **MUST** be returned to this office **PRIOR** to Noon the 2nd Tuesday preceding the election. Postal delays will not be an issue or reason to extend the requirement deadline. Please use and copy page 3 as a form to aid in organization, while accomplishing the request.

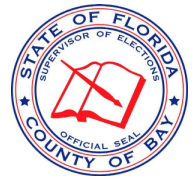
If you have any questions, please contact my office at 784-6100 or by e-mail at baysuper@bayvotes.org.

Respectfully,

Mark Andersen
Bay County Supervisor of Elections



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GUIDELINES FOR POLL WATCHERS AT THE POLLS F.S. 101.131

1. Each Candidate/Political Party/Political Committee may have **one Poll Watcher** per precinct or early voting site.
2. Each Poll Watcher must be a qualified and registered elector of Bay County.
3. The Clerk for each polling place will be provided with a list of approved Poll Watchers for each candidate and/or executive committee/political committee.
4. Each Poll Watcher shall be required to show **picture identification** to verify that he/she is an approved Poll Watcher.
5. No candidate, sheriff, deputy sheriff, policeman, or other law enforcement officer may serve as a Poll Watcher.

POLL WATCHERS SHALL:

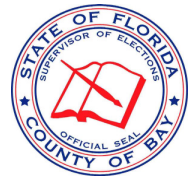
- a. Be allowed within the polling room to watch and observe the conduct of the electors and the officials.
- b. Furnish materials and necessities, including a chair if needed. They may not use the precinct telephone.
- c. **NOT** wear or display any political party, candidate's name, or other pertinent campaign materials.
- d. **NOT** interfere with the orderly conduct of the election. They must sit or stand away from the voting equipment; they cannot walk in areas involving voter secrecy.
- e. **NOT** come closer to the officials table than is reasonably necessary to perform their functions.
- f. **NOT** assist a voter in any way with the voting of his/her ballot, unless a Request for Assistance Form is completed at the request of the voter.
- g. **NOT** use any cellular phones, radios, television sets, newspapers or other printed materials inside the polling place that will affect the outcome of the election. 102.031(5), F.S.

Note: Any member of the public may witness the opening of the polls prior to 6:50 a.m. and the closing after 7:00 p.m. after the last voter has cast his/her ballot. No interference with the Election Board SHALL be allowed. You will be removed if you cause interference after being warned.

All approved Poll Watchers will be provided Identification Name Tags from this office. No others will be authorized. No candidate names or names of political parties will be permitted.



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POLL WATCHER APPOINTMENT FORM

I, (Print Name) _____ Date of Birth: ____/____/____

Address _____ City _____, FL, am a registered voter of Bay County Florida and have been designated by the Candidate/Political Party or Political Committee signed below to serve as a Poll Watcher in the: ____ Presidential Preference Primary ____ Primary Election ____ General Election ____ Municipal Election. **I will serve in Precinct ____ . I will serve in Early Voting Site ____ . Time: _____ . (Please ensure you have the proper Precinct/Early Voting site number.)**

The Candidate/Political Party or Political Committee has authorized me to serve as a Poll Watcher, in accordance with Florida Statutes 101.131.

 Signature of poll watcher Date ____/____/20__

CANDIDATE /POLITICAL PARTY/COMMITTEE ACKNOWLEDGEMENT AND APPROVAL

I (PRINT) _____ authorize and assign the individual listed above to serve as a Poll Watcher as identified.

 Phone Signature Title Date ____/____/20__

Note: This form MUST be completed and submitted to the Bay County Supervisor of Elections for approval.

OFFICIAL USE ONLY BELOW

Approval or Denial of Issue/candidate/political party/political committee Poll Watcher request by
 Mark Andersen, Bay County Supervisor of Elections

- I APPROVE the individual listed above to serve as a Poll Watcher as identified.
- I DO NOT APPROVE the individual listed above to serve as a Poll Watcher for the following reason(s).

SOE/Signature _____ Date ____/____/20__

NOTE: This completed form may be returned in person, by mail, by fax or by e-mail prior to required deadline.