

Ballot Issue Table Steps Required PCT _____

1. **Ask Voter** For Voting Pass.
2. **Confirm** Ballot Style on Voting Pass:
(G# = General), (R# = Republican), (D# = Democratic), (N# = Non Partisan)
3. **Confirm** Voting Pass has Voter Signature.
4. **Initial** Top Right Corner of Voting Pass.
5. **Place** Voting Pass in Black Bin on Ballot Issue Table. (Place in P2 Ballot Stubs/Voter Pass Box when full.)
6. **Direct Voter** to Fill in Oval and Sign the Ballot Stub.
7. **Tear** Ballot from Ballot Stub.
8. **Issue** Ballot to Voter (Tell Voter Optional Privacy Sleeve located in Voting Booth).
9. **Direct Voter** to Voting Booth to mark ballot, then to Ballot Counting System.