

**Election Preparation Report F.S. 100.032**

**Early Voting F.S. 101.657(b) (Notice to State No Later Than 30<sup>th</sup> Day Prior)**

**August 28, 2018 Primary Election**

**Early Voting**

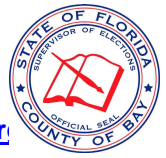
<b>Site/Locations:</b>	(4) Total
<b>Hours:</b>	9:00 a.m.- 6:00 p.m. (8 days/9 hours) August 18 <sup>th</sup> –August 25 <sup>th</sup>
<b>Standard Staffing:</b>	Each Site (A.M. Shift 8:15 a.m. – 1:15 p.m.) (P.M. Shift 1:15p.m.- 6:15 p.m.) Per Shift (1) Manager, (2) Assistant Managers, (5) Inspectors, (1) Deputy, (4) Alternates trained as backup
<b>Election Equipment Per Site:</b>	(2) Ballot Counting Systems (1) Accessible Voting System (4) Voter Check-In Systems (4) Ballot Printers (24) Voting Booths (2) Accessibility Voting Booths
<b>In Office:</b>	(2) Phone Bank Specialists Per Shift (A.M. Shift 8:00 a.m. – 1:15 p.m.) (P.M. Shift 1:15p.m.- 6:30 p.m.) (2) Technical Phone Bank Specialists Per Shift (A.M. Shift 8:00 a.m. – 1:15 p.m.) (P.M. Shift 1:15p.m.- 6:30 p.m.) (3) Election Office Part-Time Staff (10) Election Full-Time Staff

**Precinct Election Day Voting**

<b>Site/Locations:</b>	(44) Total
<b>Time:</b>	7:00 a.m.- 7:00 p.m. (1 day/12 hours)
<b>Standard Staffing:</b>	Per Precinct (1) Clerk, (2) Assistant Clerks, (1) BCS Specialist, (5-6) Inspectors, (1-2) Deputies, (5%) Alternates trained as backups
<b>Election Equipment Per Site:</b>	(1) Ballot Counting System (1) Accessible Voting System (4) Voter Check-In Systems- Precincts over 3,700 Voters (3) Voter Check-In Systems- Precincts less than 3.700 Voters (2) Voter Check-In Systems- Precincts less than 500 Voters (8) Voting Booths (1) Accessibility Voting Booth
<b>In Office:</b>	(8) Phone Bank Specialists (2) Technical Phone Bank Specialists (2) Election Office Part-Time Staff (10) Election Full-Time Staff

**Post Election**

<b>In Office:</b>	Utilize (4-6) Election Office Part-Time Staff for Post-Election Precinct Audit and Post-Election Manual Audit
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**Election Preparation Report F.S. 100.032**

**Early Voting F.S. 101.657(b) (Notice to State No Later Than 30<sup>th</sup> Day Prior)**

**November 6, 2018 General Election**

**Early Voting**

<b>Site/Locations:</b>	(4) Total
<b>Hours:</b>	7:00 a.m.- 7:00 p.m. (8 days/12 hours) October 27 <sup>th</sup> - November 3 <sup>rd</sup>
<b>Standard Staffing:</b>	Each Site (A.M. Shift 6:30 a.m. – 12:45 p.m.) (P.M. Shift 12:45p.m.- 7:30 p.m.) Per Shift (1) Manager, (2) Assistant Managers, (5) Inspectors, (1) Deputy, (4) Alternates trained as backup
<b>Election Equipment Per Site:</b>	(2) Ballot Counting Systems (1) Accessible Voting System (4) Voter Check-In Systems (4) Ballot Printers (24) Voting Booths (2) Accessibility Voting Booths
<b>In Office:</b>	(2) Phone Bank Specialists Per Shift (A.M. Shift 6:30 a.m. – 12:45 p.m.) (P.M. Shift 12:45p.m.- 7:30 p.m.) (2) Technical Phone Bank Specialists Per Shift (A.M. Shift 6:30 a.m. – 12:45 p.m.) (P.M. Shift 12:45p.m.- 7:30 p.m.) (4) Election Office Part-Time Staff (10) Election Full-Time Staff

**Precinct Election Day Voting**

<b>Site/Locations:</b>	(44) Total
<b>Time:</b>	7:00 a.m.- 7:00 p.m. (1 day/12 hours)
<b>Standard Staffing:</b>	Per Precinct (1) Clerk, (2) Assistant Clerks, (1) BCS Specialist, (5-6) Inspectors, (1-2) Deputies, (5%) Alternates trained as backups
<b>Election Equipment Per Site:</b>	(1) Ballot Counting System (1) Accessible Voting System (4) Voter Check-In Systems- Precincts over 3,700 Voters (3) Voter Check-In Systems- Precincts less than 3,700 Voters (2) Voter Check-In Systems- Precincts less than 500 Voters (8) Voting Booths (1) Accessibility Voting Booth
<b>In Office:</b>	(8) Phone Bank Specialists (2) Technical Phone Bank Specialists (2) Election Office Part-Time Staff (10) Election Full-Time Staff

**Post Election**

<b>In Office:</b>	Utilize (4-6) Election Office Part-Time Staff for Post-Election Precinct Audit and Post-Election Manual Audit
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